

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD SEPTEMBER 20, 2021

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, Amanda Goran, Gina Gibson, Kristen Campbell, Albert Trego, Tammy Figula, Megan Lamb, Brian Brown, Leah Solomon, Ursula Gordon

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #22-09-01

Moved by Walter, second by O'Boyle to approve agenda with corrections.

Ayes: Walter, O'Boyle, Stang, Sturgill, Wakefield

Motion carried.

ADOPT RETIREMENT COMMENDATION #22-09-02

Moved by Stang, second by O'Boyle to adopt retirement commendation for the individual listed below (Attachment A).

1. Laura Grapes – 11 years

Ayes: Stang, O'Boyle, Sturgill, Walter, Wakefield

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #22-09-03

Moved by O'Boyle, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Monday, August 16, 2021. The minutes were distributed as required by law and, shall be approved as corrected.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS - NONE

INPUT FROM STAFF:

Mrs. Gibson introduced Mrs. Solomon as the Parent liaison at the Middle School. She has been a great asset to the staff at the Middle School and has helped Mrs. Gibson transition and help get the students off to a great start.

Mrs. Solomon spoke and loves being part of the district as she's a resident of Keystone schools.

CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- Professional Development

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SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- Enrollment Numbers Update

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #22-09-04

Moved by O'Boyle, second by Walter that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for August 2021, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
08/05/21	06/02/21	93884	65935	LERC MEDICAL SPOUSE COST SHARING EXPENSE	LORAIN COUNTY BOARD OF EDUCATION	\$ 8,101.64

C. APPROVE REPUBLIC SERVICES CUSTOMER SERVICE AGREEMENT

The Treasurer/CFO recommends approval of the Republic Services Customer Service Agreement as presented.

Ayes: O'Boyle, Walter, Stang, Sturgill, Wakefield

Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-09-05

Moved by Stang, second by Sturgill that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. SALARY RECLASSIFICATIONS – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2021-2022 school year due to continuing education.

- a. Brittany Chudakoff from BA to BA+15 – Step 7
- b. Noelle Lewis from BA to MA+15 – Step 4
- c. Jennifer Myers from MA to MA+15 – Step 24

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Laura Grapes – Bus Monitor – effective end of day September 30, 2021

3. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Denise Dillman – KMS Yearbook Advisor – effective end of day 8/16/2021
- b. Jason Mauro – Custodian/Maintenance – effective end of day 9/9/2021
- c. Mikaila McCourt – KES Cleaner – effective end of day 9/10/2021
- d. James Piazza – Head Varsity Softball Coach – effective end of day 8/24/2021

4. EMPLOY 2021-2022 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the positions and hourly rates as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:

- a. Morgan Brasse – KES Lunch Monitor – Step 0 - \$11.46/hr. – effective 9/2/2021
- b. Amie Petras – Murray Ridge Special Needs Paraprofessional – Step 0 - \$11.46/hr. – effective 8/31/2021

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- c. David Bring – District Night Custodian/Maintenance – Step 2 - \$16.16/hr. plus \$0.70/hr. shift differential – effective 9/13/2021
- d. Heidi Handley – KMS Cafeteria/Cashier – Step 0 - \$12.08- effective 9/13/2021
- e. Wendy Montoney – KES Cleaner – Step 0 - \$11.03/hr. – effective 9/13/2021

5. RESCIND 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends rescinding of the following individual on extra duty contract for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Anne Paulchell – ES Vocal Performance – Step 5 – 4 @ \$150.47 = \$601.88

6. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Jeffery Marsh – Girls' Soccer

7. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements.

- a. Kari Dove – Ticket Taker - \$20.00 per game
- b. Shannon Heffernan – Ticker Taker - \$20.00 per game
- c. Kelsey Matyi – Ticket Taker - \$20.00 per game
- d. Stephen Ody – Ticker Taker - \$20.00 per game
- e. Anna Saxton – Ticker Taker - \$20.00 per game
- f. Lindsay Thut – Ticker Taker - \$20.00 per game
- g. Anne Paulchell – ES Vocal Performance – Step 5 – 5 @ \$150.47 = \$752.35

8. EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR

The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Morgan Brasse
 - Cafeteria - \$11.78/hr.
 - Monitor - \$11.16/hr. – effective 8/30/2021
 - Paraprofessional – Library - \$11.39/hr.
- b. Lou Ann Fox
 - Cafeteria - \$11.78/hr.
 - Cleaning - \$10.73/hr.
 - Monitor - \$11.16/hr.
 - Paraprofessional – Library - \$11.39/hr.
 - Paraprofessional – Special Needs - \$11.16/hr.
 - Building Secretary - \$13.19/hr.
 - Superintendent's Secretary - \$19.71/hr.
 - Technology Assistant - \$12.58/hr.
- c. Lisa Gaines
 - Cafeteria - \$11.78/hr.
 - Cleaning - \$10.73/hr. – effective 9/13/2021
 - Maintenance - \$14.63/hr.

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- d. September Golden
 - Cafeteria - \$11.78/hr.
 - Building Secretary - \$13.19/hr.
 - Superintendent's Secretary - \$19.71/hr.
- e. Majorie Hardman
 - Cafeteria - \$11.78/hr.
 - Cleaning - \$10.73/hr.
 - Building Secretary - \$13.19/hr.
- f. Mikaila McCourt
 - Monitor - \$11.16/hr. – effective 9/2/2021
- g. Molly Riddick
 - Cleaning - \$10.73/hr. – effective 9/16/2021
- h. Melanie Schmitt
 - Cafeteria - \$11.78/hr.
- i. Theresa Seman
 - Monitor - \$11.16/hr.
 - Paraprofessional – Library - \$11.39/hr.
 - Paraprofessional – Special Needs - \$11.16/hr.
- j. Tammy Toy
 - Cleaning - \$10.73/hr.

9. APPROVE OPES, OSCES AND OTES

The Superintendent recommends approving the below Administrators for receiving credentials in the following areas.

<u>OPES</u>	<u>OSCES</u>	<u>OTES</u>
Kristen Campbell	Jacob Alferio	Jacob Alferio
Amanda Goran	Gina Gibson	Kristen Campbell
Daniel White	James Kohler	Gina Gibson
		James Kohler
		Brittany Meczka
		Angela Siwik

10. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2021-2022 School Year:

- a. Brooke Creak from KES Lunch Monitor 2.5 hours a day to KHS Special Needs Paraprofessional 6.75 hours a day effective 8/24/2021
- b. Jennifer Maurer from KMS Special Needs Paraprofessional 5.5 hours a day to KMS Special Needs Paraprofessional 5.75 hours a day effective 9/13/2021

11. EMPLOY 2021-2022 SATURDAY SCHOOL TEACHERS

The Superintendent recommends employment of the following individuals as a Saturday School Teacher, for the 2021-2022 school year at tutor rate (\$28.00/hr.), per time sheet, on an as needed basis.

- a. Tracy Abfall
- b. Kristin Burden
- c. Kari Dove
- d. Sophia Dettorre
- e. Kevin Fox
- f. Donald Griswold
- g. Shannon Heffernan
- h. Heather Lahoski
- i. Dawn Morris
- j. Hannah Murray
- k. Anne Paulchell
- l. Anna Turner

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12. APPROVE RESPONSE TO INTERVENTION PERSONNEL

The Superintendent recommends approval for the following individuals as members of the Response to Intervention Team on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour) effective August 24, 2021 through May 27, 2022, to be paid from Title IV Funds:

- a. Natalie Foster
- b. Donald Griswold
- c. Kara Griswold
- d. Alyssa Schwedt

13. APPROVE RESPONSE TO INTERVENTION PERSONNEL

The Superintendent recommends approval for the following individual as a member of the Response to Intervention Team on an as needed basis, at their hourly rate, per time sheet, effective August 24, 2021 through May 27, 2022, to be paid from Title IV Funds:

- a. Michelle Compton

14. EMPLOY KHS PBIS TEAM

The Superintendent recommends employing the following individuals as members of the KHS PBIS Team on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2021-2022 school year to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Natalie Foster
- c. Jennifer Galletti
- d. Donald Griswold
- e. Kara Griswold
- f. Anna Saxton
- g. Alyssa Schwedt

15. EMPLOY KES PBIS TEAM

The Superintendent recommends employing the following individual as members of the KES PBIS Team on an as needed basis, per time sheet, at tutor rate (\$28.00 per hour) for the 2021-2022 school year to be paid from Title IV Funds:

- a. Jennifer Myers

16. APPROVE PLANNING AND TRANSITION SUPPORT

The Superintendent recommends approval for the following staff member participating in planning and transition support, not to exceed 20 hours at their hourly rate, per time sheet, between August 1, 2021 and August 31, 2021, to be paid from Title IV funds:

- a. Terri Saunders

17. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2021-2022 school year at a rate of \$120.00 per day (\$60.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Philip Tuttle

Ayes: Stang, Sturgill, O'Boyle, Walter, Wakefield
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-09-06

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

18. APPROVE 2021-2022 EXTENDED DAYS CONTRACTS

The Superintendent recommends approving the following listed individual for extended day contracts for the 2021-2022 school year for the days indicated at the employee's per diem basis with documentation of days worked:

- a. Paula Perhot – Website Maintenance – 21 days
- b. Paula Perhot – District Communications – 14 days

Ayes: O'Boyle, Stang, Sturgill, Wakefield

Abstain: Walter

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 22-09-07

Moved by Walter, second by Stang that the foregoing recommendations be approved.

A. APPROVE KEYSTONE LOCAL EDUCATION ASSOCIATION MOU

The Superintendent recommends approving the MOU as presented concerning the Collective Bargaining Agreement between Keystone Local Education Association and Keystone Local School District.

B. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

1. Hall's Barbershop – Miscellaneous School Supplies to KES School

C. APPROVE AGREEMENT WITH HIGH SCHOOLS THAT WORK AND MAKING MIDDLE GRADES WORK

The Superintendent recommends approving the partnership agreement between Keystone Local School District and High Schools That Work and Making Middle Grades Work as presented.

D. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education services contract for the 2021-2022 school year as presented:

1. Educational Service Center of Northeast Ohio

E. APPROVE 2021-2022 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement with the Educational Service Center of Lorain County to provide a Parent Family Liaison for the 2021-2022 school year as presented.

F. APPROVE ADVERTISING AGREEMENTS

The Superintendent recommends approving the following advertising agreements from September 1, 2021 through September 1, 2022 as presented:

1. Cleveland Cabinets – Gym Banner
2. Cleveland Cabinets – Stadium Fence
3. IGA Pharmacy – Gym Banner
4. IGA Pharmacy – Stadium Fence
5. Janna Access LLC – Gym Banner
6. Janna Access LLC – Stadium Fence
7. Romeo's Pizza – Stadium Scoreboard
8. Worker Bz – Gym Banner
9. Worker Bz – Stadium Fence

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G. APPROVE OUT OF STATE TRIP TO FLORIDA

The Superintendent recommends approving an out of state field trip for the Keystone High School Marching Band to Florida on Monday, March 21, 2022 through Friday, March 25, 2022 as presented.

H. APPROVE SCHOOL PANTRY PROGRAM AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the School Pantry Program Agreement with the Educational Service Center of Lorain County as presented.

I. APPROVE SCHOOL DISTRICT BLENDED LEARNING PLAN

The Superintendent recommends approving the School District Blended Learning Plan with the Ohio Department of Education as presented.

J. APPROVE SERVICE AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the service agreement with the Educational Service Center of Lorain County to provide professional development as presented.

K. APPROVE BUDGET RECOMMENDATIONS

1. APPROVE AMENDED SCHOOL FEES

The Superintendents recommends adding a \$30.00 technology fee for grades 1-12 for the 2021-2022 school year

2. REVISE 2020-2021 ADULT BREAKFAST AND LUNCH PRICES

The Superintendent recommends approving the revised adult breakfast price from \$1.80/breakfast to \$2.50/breakfast and adult lunch price from \$3.60/lunch to \$4.75/lunch effective for the 2021-2022 school year.

Ayes: Walter, Stang, O'Boyle, Sturgill, Wakefield
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, October 18, 2021 – Regular Meeting – KHS Conference Room
2. Monday, November 15, 2021 - Regular Meeting – KHS Conference Room
3. Monday, December 13, 2021 - Regular Meeting – KHS Conference Room

Policies and Regulations – First Reading

- | | |
|------------|-----------------|
| 1. AC | 22. GBL |
| 2. ACAA | 23. GBP |
| 3. ACAA-R | 24. GBQ |
| 4. AFC-2 | 25. GBRA |
| 5. BCA | 26. GBRA-R |
| 6. BCFA | 27. GBRAA |
| 7. BD | 28. GBRAA-R |
| 8. CBC | 29. GCB-2 |
| 9. DECA | 30. GCC |
| 10. DH | 31. GCD |
| 11. DJF-R | 32. GCN-2 |
| 12. EB | 33. GDBE |
| 13. EBC | 34. GDC/GDC/GDD |
| 14. EBCD | 35. IF |
| 15. EBCD-R | 36. IGAE |
| 16. EEA | 37. IGAG |
| 17. EEAD | 38. IGAH/IGAI |
| 18. EF/EFB | 39. IGBE |
| 19. EFH | 40. IGBEA |
| 20. GA | 41. IGBEA-R |
| 21. GBK | 42. IGCB |

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43. IGCH-R
44. IGCK
45. IGD
46. IGED
47. IICC
48. IKF
49. IL-R

50. JEC
51. JHCB
52. JHCC
53. JP
54. KGC
55. LEC-R

ADMINISTRATIVE REPORTS - NONE

SUPERINTENDENT COMMITTEE REPORTS

Student Achievement Liaison:

Devin Stang - Was able to look at the STEM Lab and has confidence in Mrs. Daymut.

Kimberly Sturgill - Enjoyed seeing the Maker's Space and looking forward to see things to come with the opportunities.

COMMENTS/CONCERNS

Board Members:

Kimberly Sturgill welcomed Mrs. Solomon to the Middle School.

Public:

Megan Lamb (41029 Mills Circle): We can all agree that our main goal is to keep all of the students in school. Medically the best practices to prevent COVID-19 are: Vaccines, Cleaning, Spacing of students and staff, and Masking. Pfizer was approved today for emergency use for ages 5-11-year old's, testing has to be done by the legal guardian.

Kristen Campbell: Commented that the school cannot force a student to take a test while at school.

Albert Trego: Cleaning the classrooms are being cleaned on a period basis and the school does a thorough cleaning each night. Can the water fountains be restricted for just bottle filling stations?

Superintendent:

Daniels White: Recapped his conversations with Mr. Covell from the Lorain County Health Department stated that the virus doesn't survive on surfaces like it was originally thought. Spacing is not required with plexiglass like it was required last year. The administration team continues to discuss what is working and how we can keep the students the safest while following the county department of health. The final layer is masking.

Public:

Ursula Gordon (15432 Diagonal Road): Highly recommends that the district reconsider safety protocols and mandate masks for the students.

Brian Brown (41580 Biggs Road): Spoke about the safety of everyone in the room and that "we" should not be afraid of the virus. We have a shared belief that we all want what is best for the children.

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EXECUTIVE SESSION #22-09-08

Moved by Stang, second by Sturgill to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Stang, Sturgill, O'Boyle, Walter, Wakefield
Motion carried.

Executive Session 7:27 p.m. Return to Open Session 7:56 p.m.

ADJOURNMENT #22-09-09

Moved by O'Boyle, second by Sturgill to adjourn the Regular Meeting at 7:56 p.m.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield
Motion carried

Patricia Wakefield, President

Adam Hines, Treasurer/CFO

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ATTACHMENT A

RESOLUTION – LAURA GRAPES

WHEREAS, Laura Grapes has served the staff, students, and residents of the Keystone Local School District for 11 years; and

WHEREAS, Laura Grapes has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Laura Grapes has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Laura Grapes for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Laura Grapes.